



Project **CEC5**: Demonstration of energy efficiency  
and  
utilisation of renewable energy  
sources through public buildings  
**3sCE412P3**

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# Minutes

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Date: 14-15 May 2012  
Venue: Firestation Wolfurt  
Meeting title: Expert Workshop 1

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WP OUTPUT 3.3.1  
prepared by:  
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**CENTRAL  
EUROPE**  
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## 1 AGENDA

### Monday 14th May:

09:00 – 09:15	Welcome
09:15 – 11:00	Introduction CEC5-Tool Part 1
10:45 – 11:00	Break
11:00 – 12:30	Product declaration, ecological criteria for procurement
12:30 - 13:30	Lunch
13:30 - 15:00	CEC5-Tool Part 2, Introduction Software ECOSOFT
15:00 - 15:15	Break
15:15 - 17:00	Project check – exchange on pilot projects of partners
17:30 – 18.30	Visit Primary School Mähdle in Wolfurt

### Tuesday 15th May:

09:00 – 10:00	Visit of the Fire Station Wolfurt
10:00 – 11:00	CEC5-Tool Part 3, Passive House
11:00 - 12:30	Project check – exchange on pilot projects of partners
12:30 - 13:30	Lunch
13:30 - 15:00	Introduction to software PHPP
15:00 - 15:30	Break
15:30 - 17:00	Introduction to software PHPP
17:00	Closure

## 2 LIST OF PARTICIPANTS

First name	Last name	Street	Post code	Location	Nation	Email
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## 3 SPEAKERS

- Markus Berchtold, Regionalentwicklung Vorarlberg eGen
- Peter Steurer, Regionalentwicklung Vorarlberg eGen
- Martin Ploss, Energieinstitut Vorarlberg
- Karl Torghelle, Spectrum GmbH
- Gabrielle Rohregger, Spectrum GmbH
- Dietmar Lenz, Umweltverband
- Micheal Braun, Energieinstitut Vorarlberg
- Ferde Hammerer, Gemeinde Wolfurt

## 4 CONTENT

### 4.1 Monday 14th May 2012:

The participants met at 8:30 at the hotel "Sternen in Wolfurt where Markus Berchtold picked them up and walked them to the fire station. After a short welcome Peter Steurer explained organizational issues about the CEC5 in general. Markus Berchtold explained today's agenda Afterwards Martin Ploss and Karl Torghele took over. They introduced the CEC5-Tool Part 1 in detail. After a 15 min break, at 11:00 am, Dietmar Lenz and Karl Torghele reported about Advisory service, call for tender, ecological criteria for procurement and product declaration. At 12:30 the participants and the speakers went together for lunch.

Karl Torghele started in the afternoon with an introduction of the software ECOSOFT. After another 15 min break, the partners discussed their projects with Karl Torghele and Gabrielle Rohregger. The last item this day was the visit of the Primary School Mähdle in Wolfurt shown by Markus Berchtold and Ferde Hammerer. The end of the first day was at 19.00.

### 4.2 Tuesday 15th May 2012:

Ferde Hammerer and Markus Berchtold started the second day at 09:00 with the visit of the Fire Station in Wolfurt. Michael Braun followed with the Introduction of the software PHPP. After this detailed explanation it was time for lunch. In the afternoon Michael Braun continued with the lesson on PHPP. After the afternoon break Martin Ploss and Michael Braun invited the participants to discuss questions of the CEC5-tool as well as on PHPP.

What?	Who?	Until when?
Upload translated Tool	by PP	15th of June 2012
Update tools on bicycles, collect open source programs and templates and upload them on the website	LP Vorarlberg	June 2012
Purchasing ECOSOFT 5.0 CEC5	by PP	June 2012
Heritage Building Tool	Ludwigsburg to Vorarlberg	15th of June 2012
Heritage Building Tool	Vorarlberg to PP	15th of July 2012
Reports	From PP to WPR	December 2012
Summary Reports	WPR	July 2013

Some PPs discussed some details on their assessment projects with Michael Braun and Martin Ploss. As the PPs had no questions Markus Berchtold thanked all for active participation, said good bye to everybody and closed the meeting closed the meeting at 16.45.